

AGREEMENT FOR ANNUAL REPORT FILING SERVICES

This Agreement for Annual Report Filing Services (the "Agreement") is entered into and made effective as of _____, by and between:

Provider: _____

Address: _____

And

Client: _____

Address: _____

1. SCOPE OF SERVICES

The Provider agrees to assist the Client in the preparation and filing of the Client's annual corporate report(s) with the appropriate state agencies for the following entity/entities:

Entity Name: _____

State of Incorporation/Registration: _____

The Services shall specifically include: gathering necessary corporate information, drafting the annual report, and submitting the completed report to the applicable state filing office upon Client's approval.

2. CLIENT RESPONSIBILITIES

The Client shall timely provide all accurate, complete, and necessary financial, operational, and organizational information required to complete the filing. The Provider shall not be responsible for any delays, penalties, or fines resulting from the Client's failure to provide accurate information on or before _____.

3. FEES AND EXPENSES

The Client agrees to pay the Provider a service fee of _____ for the completion of the filing services described herein.

In addition to the service fee, the Client shall be responsible for all applicable state filing fees, which are estimated to be _____. All fees are due prior to the filing of the annual report.

4. TERM AND TERMINATION

This Agreement shall commence on the effective date and shall remain in effect until the specified annual report is successfully filed, unless terminated earlier by either party with _____ days written notice.

5. LIMITATION OF LIABILITY

The Provider shall not be liable for any indirect, incidental, or consequential damages. Under no circumstances shall the Provider's total liability for any breach or error exceed the total service fees paid by the Client under this Agreement.

6. GOVERNING LAW

This Agreement shall be governed by, and construed in accordance with, the laws of the State of _____.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

PROVIDER:

CLIENT:

By (Signature)

Name: _____

Title: _____

Date: _____

By (Signature)

Name: _____

Title: _____

Date: _____