

BACKUP TAX WITHHOLDING

Payroll Reporting Template

PAYER (EMPLOYER) INFORMATION

COMPANY/PAYER NAME

EMPLOYER IDENTIFICATION NUMBER (EIN)

ADDRESS

REPORTING PERIOD & REFERENCE

PAYROLL PERIOD END DATE

PAYMENT DATE

REPORT REFERENCE NUMBER

PAYEE INFORMATION (SUBJECT TO BACKUP WITHHOLDING)

PAYEE FULL NAME / BUSINESS NAME

TAXPAYER IDENTIFICATION NUMBER (TIN / SSN)

PAYEE ADDRESS

WITHHOLDING REASON CODE

WITHHOLDING CALCULATIONS

Payment Description / Income Type	Gross Payment Amount (\$)	Withholding Rate (%)	Backup Tax Withheld (\$)
Total Withholding Summary			

AUTHORIZED REPRESENTATIVE SIGNATURE

PRINTED NAME & TITLE

DATE
