

BIWEEKLY PAYROLL SHEET

Pay Period Start		Pay Period End		Payment Date	
Prepared By		Approved By		Payroll Cycle	Biweekly

EMP ID	EMPLOYEE NAME	EARNINGS			DEDUCTIONS				NET PAY	
		REG HOURS	REG RATE	OT HOURS	GROSS PAY	FED TAX	STATE TAX	FICA		OTHER DED.
Total:										

Total Gross Earnings	
Total Deductions	

Prepared By (Signature & Date)

Reviewed By (Signature & Date)

Authorized Approval (Signature & Date)