

DISPOSED & OBSOLETE STOCK

Reconciliation Ledger

ENTITY NAME:

LEDGER PERIOD:

REF / BATCH NO:

DATE PREPARED:

TOTAL BOOK VALUE

TOTAL RECOVERY VALUE

TOTAL NET LOSS / WRITE-OFF

RECONCILIATION VARIANCE

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Total

PREPARED BY (INVENTORY CUSTODIAN)

Date: _____

VERIFIED BY (FINANCE / CONTROLLER)

Date: _____

AUTHORIZED BY (MANAGEMENT)

Date: _____