

BILLING STATEMENT

Statement No.	
Date	
Due Date	

Case Name:

Case/Matter No:

Mediator:

Session Date:

BILL TO: PARTY A

BILL TO: PARTY B

[illegible]

PAYMENT TERMS & INSTRUCTIONS

Subtotal:

Retainer Applied:

Tax/VAT:

Balance Due:

PREPARED BY / MEDIATOR SIGNATURE

CLIENT / REPRESENTATIVE ACKNOWLEDGEMENT