

ASSET DISPOSAL RECEIPT

Receipt No: _____

Date: _____

SELLER / TRANSFEROR

Company: _____

Contact: _____

Address: _____

Phone/Email: _____

BUYER / TRANSFEREE

Company: _____

Contact: _____

Address: _____

Phone/Email: _____

ASSET ID / TAG	DESCRIPTION	MODEL / SERIAL NO.	QTY	TOTAL PRICE

Method of Payment

☐ Cash

☐ Check

☐ Bank Transfer

☐ Credit Card

☐ Other

Subtotal: _____

Tax Rate / Tax:

Total Paid:

Terms & Conditions of Sale:

The asset(s) listed above are sold/transferred on an "AS IS, WHERE IS" basis, without any representation or warranty, express or implied, as to utility, merchantability, or fitness for any particular purpose. The buyer acknowledges receipt and acceptance of the items in their current condition.

Authorized Seller Signature Date

Buyer / Receiver Signature Date