

EQUIPMENT RETURN RECEIPT

Freelancer & Contractor

FREELANCER INFORMATION

Full Name:

Email Address:

Phone Number:

RETURN DETAILS

Return Date:

Project / Contract ID:

Receiving Agent:

RETURNED EQUIPMENT INVENTORY

Item Description (Make & Model)	Serial / Asset Number	Qty	Return Condition	Authorized Sign-off

COMMENTS & CONDITION NOTES

Freelancer / Contractor

Signature

Date:

Authorized Receiver

Signature

Date: