

DECLARATION OF HEAD OF HOUSEHOLD FILING STATUS

Tax Year: _____

This form is used to substantiate and document the taxpayer's qualification to file as Head of Household. Keep this completed form and supporting documents with your tax records.

SECTION 1: TAXPAYER INFORMATION

TAXPAYER FULL NAME

SOCIAL SECURITY NUMBER

STREET ADDRESS

CITY, STATE, ZIP CODE

SECTION 2: QUALIFYING PERSON INFORMATION

NAME OF QUALIFYING PERSON

SOCIAL SECURITY NUMBER

RELATIONSHIP TO TAXPAYER

NUMBER OF MONTHS PERSON LIVED WITH TAXPAYER

SECTION 3: FILING STATUS ELIGIBILITY CHECKLIST

☐

I was unmarried, or considered unmarried, on the last day of the tax year.

☐

I paid more than half the cost of keeping up a home for the year for myself and the qualifying person.

☐

The qualifying person lived with me in my home for more than half the year (except for temporary absences), or is my dependent parent who did not live with me but for whom I maintained a home.

☐

The qualifying person is unmarried, or is married and I can claim them as a dependent, or I could have claimed them except that the noncustodial parent is allowed to claim the child.

SECTION 4: HOUSEHOLD MAINTENANCE COST WORKSHEET

Expense Type	Amount Paid by Taxpayer	Total Household Cost
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Expense Type	Amount Paid by Taxpayer	Total Household Cost
Rent / Mortgage Interest		
Property Taxes		
Property Insurance		
Utilities (Electric, Gas, Water)		
Home Repairs & Maintenance		
Food Eaten in the Home		
Other Household Support Costs		
TOTALS		

SECTION 5: ATTESTATION & SIGNATURE

Under penalties of perjury, I declare that I have examined this statement and, to the best of my knowledge and belief, the information provided herein is true, correct, and complete. I confirm that I meet all statutory requirements to file under the Head of Household status.

TAXPAYER SIGNATURE

DATE