

PAYMENT RECEIPT

Milestone / Progress Payment

Receipt No: _____

Date: _____

FROM (PAYEE)

Company:

Representative:

Address:

Email/Phone:

TO (PAYER)

Client Name:

Company:

Address:

Email/Phone:

PROJECT INFORMATION

Project Name:

Contract Ref:

NO.	MILESTONE DESCRIPTION	MILESTONE VALUE	AMOUNT PAID

PAYMENT DETAILS

Payment Method:

Transaction Ref:

Payment Date:

Total Project Value _____

Previously Paid _____

Current Payment Amount _____

Remaining Balance _____

Total Amount Paid To Date

Received By (Payee)
Authorized Signature & Date

Paid By (Payer)
Authorized Signature & Date