MONTHLY GENERAL LEDGER BALANCE VERIFICATION SHEET

Company Name:

Verification Period:

Date of Verification:

Prepared By:

ACCOUNT NO.	ACCOUNT DESCRIPTION	SUBSIDIARY LEDGER BALANCE		GENERAL LEDGER BALANCE		DISCREPANCY / VARIANCE	
		DEBIT	CREDIT	DEBIT	CREDIT	DEBIT	CREDIT
	TOTALS						

EXPLANATIONS FOR VARIANCES & CORRECTIVE ACTIONS

Prepared By (Signature / Date)

Reviewed By (Signature / Date)

Approved By (Signature / Date)