MRO SPARE PARTS & SUPPLIES LEDGER

Facility/Location:
Department:
Ledger Period:
Sheet No:

DATE	REF / PO NO.	PART NO. / SKU	ITEM DESCRIPTION & SPECIFICATIONS	UOM	QTY REC'D (+)	QTY ISSUED (-)	BALANCE QTY	UNIT COST	TOTAL VALUE	AUTHORIZED BY

PREPARED BY (INVENTORY CLERK / STOREKEEPER)

REVIEWED BY (MAINTENANCE PLANNER / SUPERVISOR)

APPROVED BY (OPERATIONS / PLANT MANAGER)