

MUNICIPAL TAX PAYROLL DEDUCTION RECORD

Local Income Tax Withholding Template

EMPLOYER INFORMATION

Company Name:

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Federal EIN:

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Local Tax ID / Account:

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Municipality/PSD Code:

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EMPLOYEE INFORMATION

Employee Name:

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SSN / Employee ID:

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Resident Municipality:

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Resident PSD Code:

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PAYROLL PERIOD DETAILS

Pay Period Start:

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Pay Period End:

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Pay Date:

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TAX CALCULATION & WITHHOLDING TABLE

TAX JURISDICTION & TYPE	TAXABLE WAGES	TAX RATE (%)	AMOUNT WITHHELD
Resident Municipal Income Tax			
Non-Resident Municipal Income Tax			
School District Income Tax			
Local Services Tax (LST)			
Total Municipal Tax Deductions			

Prepared By (Payroll Officer Signature)

Date: _____

Authorized Approver Signature

Date: _____