QUARTERLY GENERAL LEDGER BALANCE SUMMARY

Company Name: **Quarter / Year:**

Prepared By: **Date Prepared:**

ACCOUNT CODE	ACCOUNT DESCRIPTION	BEGINNING BALANCE		QUARTERLY ACTIVITY		ENDING BALANCE	
		DEBIT	CREDIT	DEBIT	CREDIT	DEBIT	CREDIT
TOTALS:							

Prepared By

Reviewed By

Approved By (CFO/Controller)