

SMALL BUSINESS GENERAL LEDGER CONFIGURATION DOCUMENT

General Accounting Setup Template

LEGAL ENTITY NAME

TAX IDENTIFICATION NUMBER

FISCAL YEAR START DATE

REPORTING CURRENCY

ACCOUNTING METHOD & SETTINGS

ACCOUNTING METHOD

Accrual

POSTING PERIOD STATUS

Cash

CHART OF ACCOUNTS (COA) STRUCTURE

ACCOUNT RANGE START	ACCOUNT RANGE END	ACCOUNT CATEGORY NAME

BANK ACCOUNT & LEDGER MAPPING

BANK INSTITUTION NAME	ACCOUNT NUMBER (LAST 4)	ACCOUNT TYPE	MAPPED GL ACCOUNT NUMBER

BANK INSTITUTION NAME	ACCOUNT NUMBER (LAST 4)	ACCOUNT TYPE	MAPPED GL ACCOUNT NUMBER

JOURNAL POSTING & STANDARD SUB-LEDGERS

JOURNAL CODE	JOURNAL SOURCE / TYPE NAME	DEFAULT OFFSET ACCOUNT

APPROVALS & SIGN-OFF

PREPARED BY (SIGNATURE / DATE)

APPROVED BY (SIGNATURE / DATE)
