

# STANDARD SALARY STRUCTURE

## EMPLOYEE INFORMATION

Employee Name		Employee ID	
Job Title / Designation		Department	
Effective Date		Employment Type	Full-Time

## SALARY COMPONENTS

Earnings Component	Monthly Amount	Annual Amount
Basic Salary		
House Rent Allowance (HRA)		
Conveyance Allowance		
Medical Allowance		
Special Allowance		
<b>Gross Earnings (A)</b>		

Deductions Component	Monthly Amount	Annual Amount
Provident Fund (PF) - Employee Share		
Professional Tax		
Income Tax (TDS Estimation)		
Health Insurance Contribution		
<b>Total Deductions (B)</b>		

## NET PAY SUMMARY

Net Salary (A - B)		
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Authorized Representative Signature

Date:

Employee Acknowledgment & Signature

Date: