



BILLING STATEMENT

Invoice No: _____
Date: _____
Due Date: _____
PO / Ref No: _____

SERVICE PROVIDER

CLIENT / BILL TO

Source Language	Target Language(s)	Subject Matter / Domain	Project Manager

DESCRIPTION OF SERVICE / FILE NAME	UNIT METRIC	QUANTITY	RATE	AMOUNT

Subtotal	
Tax / VAT	
Discount	
Total Due	

PAYMENT INSTRUCTIONS

Bank Name:
Account Holder:
IBAN / Account No:

SWIFT / BIC:

PayPal / Other:
