

WEDDING CATERING INVOICE

CATERER INFORMATION

Company Name:

Contact Person:

Phone:

Email:

Address:

INVOICE DETAILS

Invoice #:

Invoice Date:

Payment Due:

Client Name:

Billing Address:

WEDDING EVENT DETAILS

Wedding Date:

Venue Location:

Guest Count:

Service Type:

DESCRIPTION OF CATERING SERVICES / MENU ITEMS	QUANTITY / GUESTS	UNIT PRICE	TOTAL

DESCRIPTION OF CATERING SERVICES / MENU ITEMS

QUANTITY /
GUESTS

UNIT PRICE

TOTAL

Subtotal:

Sales Tax:

Service Charge /
Gratuity:

Total Amount:

Deposit Paid:

Balance Due:

Client Signature / Approval

Caterer Representative Signature

Thank you for letting us be a part of your special day!