



# PRO FORMA INVOICE

BUYER / IMPORTER (BILL TO)

CONSIGNEE (SHIP TO)

Pro Forma Invoice No.		Date of Issue	
Purchase Order No.		Expiry/Validity Date	
Incoterms & Port		Method of Dispatch	
Country of Origin		Country of Destination	

ITEM	SKU / PART NO.	DESCRIPTION OF GOODS	QTY	UNT	UNIT PRICE	TOTAL AMOUNT

Subtotal

Freight / Shipping

Insurance

Est. Tax/VAT

**Total (Est.)**

PAYMENT TERMS & BANK DETAILS

**Beneficiary Bank:**  
**Swift / BIC:**  
**IBAN / Acc No:**  
**Terms of Payment:**

**TERMS & CONDITIONS**

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This is a Pro Forma Invoice and does not constitute a formal tax invoice. Goods will be dispatched upon receipt of agreed payment terms.