Accrued Income Reconciliation Statement

Entity Name: _____ **Statement Date:** _____

Period Ended: _____ **Prepared By:** _____

RECONCILIATION SUMMARY

Description	Amount
Beginning Balance (Accrued Income as of first day of period)	
Add: Revenue earned during the period but not yet invoiced	
Less: Prior accruals billed/invoiced during the period	
Less: Adjustments / Write-offs (if applicable)	
Ending Balance (Reconciled Accrued Income as of period end)	
Ending Balance per General Ledger (GL)	
Variance (Unreconciled Difference)	

DETAILED BREAKDOWN OF ACCRUED INCOME ENDING BALANCE

Customer / Contract Identifier	Description of Services / Deliverables	Accrual Basis / Milestone Reached	Accrued Amount
Total Detailed Accrued Income (Must match Ending Balance above)			

Prepared By

Date

Reviewed By

Date

Approved By

Date