ANNUAL CORPORATE TAX SERVICE RETAINER AGREEMENT

This Annual Corporate Tax Service Retainer Agreement (the "Agreement") is entered into and made effective as of _____, by and between:

Provider: _____, with a principal place of business at _____ (hereinafter referred to as the "Service Provider"),

and

Client: _____, with a principal place of business at _____ (hereinafter referred to as the "Client").

1. SCOPE OF SERVICES

The Service Provider agrees to perform annual corporate tax services for the Client, which shall include the following:

1. Preparation and filing of the Client's annual federal, state, and local corporate income tax returns.
2. Quarterly estimated tax calculations and filing assistance.
3. Ongoing tax planning, advisory, and consultation services up to _____ hours per month.
4. Representation in connection with inquiries or audits from tax authorities, subject to additional fees if mutually agreed upon.

2. RETAINER FEES AND PAYMENT TERMS

In consideration for the services rendered under this Agreement, the Client agrees to pay the Service Provider as follows:

1. **Retainer Fee:** An annual retainer fee of $_____, payable in equal monthly installments of $_____, due on the _____ day of each month.
2. **Invoicing:** Payments shall be made via _____.
3. **Late Payments:** Any payment not received within _____ days of the due date shall accrue interest at a rate of _____% per month.

3. CLIENT RESPONSIBILITIES

The Client agrees to provide all necessary financial records, receipts, statements, and general ledger details to the Service Provider no later than _____ days following the end of each fiscal period. The Service Provider is not responsible for tax penalties, interest, or consequences resulting from incomplete, inaccurate, or late information provided by the Client.

4. TERM AND TERMINATION

This Agreement shall commence on _____ and shall continue in effect for a period of one (1) year. It shall automatically renew for successive one-year terms unless either party provides written notice of non-renewal at least _____ days prior to the expiration of the then-current term. Either party may terminate this Agreement with _____ days written notice.

5. CONFIDENTIALITY

The Service Provider shall maintain the strictest confidentiality regarding all financial, business, and personal information provided by the Client and shall not disclose such information to any third party without prior written consent, except as required by law.

6. GOVERNING LAW

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of _____, without regard to its conflict of law principles.

IN WITNESS WHEREOF, the parties hereto have executed this Annual Corporate Tax Service Retainer Agreement as of the date first written above.

CLIENT:	**SERVICE PROVIDER:**
Authorized Signature	Authorized Signature
Printed Name	Printed Name
Title	Title
Date	Date