

DEPOSIT RECEIPT

Receipt No: _____

Date: _____

RECEIVED FROM

Name: _____

Phone: _____

Email: _____

BOOKING DETAILS

Booking Ref: _____

Event Date: _____

Venue/Location: _____

DESCRIPTION OF BOOKING / SERVICES	SCHEDULED DATE(S)

PAYMENT METHOD

Cash

Credit / Debit Card

Bank Transfer

Check

Total Booking Cost: _____

Deposit Paid: _____

Remaining Balance: _____

Balance Due Date: _____

RECEIVED BY (AUTHORIZED SIGNATURE)

CUSTOMER SIGNATURE

Terms & Conditions:

The deposit payment received secures the booking detailed above. Please note that booking deposits are generally non-refundable unless otherwise specified in the main booking contract. The remaining balance must be paid on or before the due date.