INVOICE

Invoice No:

Date:

Due Date:

Matter No:

CLIENT / BILL TO

MATTER INFORMATION

PROFESSIONAL FEES

DATE	ATTORNEY	DESCRIPTION OF SERVICES	HOURS	RATE	TOTAL

DISBURSEMENTS & EXPENSES

DATE	DESCRIPTION OF DISBURSEMENT	AMOUNT

Total Fees:	
Total Expenses:	
Tax / VAT:	
Total Amount Due:	

PAYMENT & TRUST ACCOUNT INSTRUCTIONS

Bank Name:

Account Name:

IBAN / Account No:

BIC / Swift Code:

Payment Terms: