CONTRACTOR COMPENSATION & HOURS LOG

Payroll Period Timesheet & Invoice Attachment

CONTRACTOR NAME

PAY PERIOD (START - END DATES)

DEPARTMENT / PROJECT

CONTRACTOR ID / REFERENCE

DATE	DESCRIPTION OF SERVICES & TASKS COMPLETED	HOURS WORKED	HOURLY RATE	TOTAL ($)

TOTAL HOURS	
GROSS DUE	

CONTRACTOR SIGNATURE DATE

AUTHORIZED APPROVER SIGNATURE DATE