PAYROLL EXPENSE LEDGER

Company Name:

Department/Division:

Pay Period Start:

Pay Period End:

Payment Date:

EMPLOYEE INFORMATION			EARNINGS				DEDUCTIONS					SUMMARY
EMP ID	EMPLOYEE NAME	JOB TITLE	REG. HOURS	OVERTIME	OTHER PAY	GROSS PAY	FED. TAX	STATE TAX	FICA	INSURANCE	TOTAL DED.	NET PAY
		TOTALS										

Prepared By

Approved By

Date