

HOLDING DEPOSIT RECEIPT

Reservation Agreement

RECEIPT NO:

DATE:

RECEIVED FROM:

AMOUNT:

PAYMENT METHOD:

Cash

FOR PROPERTY LOCATED AT:

Check

PROPOSED LEASE START DATE:

Transfer

MONTHLY RENT AMOUNT:

Terms and Conditions

The holding deposit is paid to reserve the property listed above. Upon receipt of this deposit, the landlord/agent agrees to take the property off the market and cease showing it to other applicants while processing the background, credit, and reference checks.

If the applicant is approved and enters into a lease agreement, this deposit shall be applied toward the total security deposit or the first month's rent. If the applicant is rejected by the landlord/agent, the deposit will be refunded in full.

If the applicant is approved but fails to sign the lease agreement or take occupancy of the property by the date specified above, the deposit may be forfeited to cover administrative costs and lost rental revenue.

Landlord / Agent Signature

PRINT NAME

DATE

Applicant Signature

PRINT NAME

DATE