

INDUSTRIAL LEASE DEPOSIT CONFIRMATION RECEIPT

Official Document for Commercial / Industrial Tenancy

RECEIPT NUMBER: _____ DATE: _____

LANDLORD / LESSOR

NAME: _____

COMPANY: _____

ADDRESS: _____

TENANT / LESSEE

NAME: _____

COMPANY: _____

ADDRESS: _____

LEASED PREMISES (INDUSTRIAL PROPERTY)

FACILITY NAME: _____

UNIT / SUITE NO: _____ SQUARE FEET: _____

STREET ADDRESS: _____

DEPOSIT ALLOCATION BREAKDOWN

DESCRIPTION	AMOUNT RECEIVED
Security Deposit	
First Month's Rent	
Last Month's Rent	
Common Area Maintenance (CAM) Deposit	
Key / Fob / Access Card Deposit	
Total Amount Received:	

METHOD OF PAYMENT:

Wire Transfer

ACH / Electronic

Check (No. _____)

Other

AUTHORIZED REPRESENTATIVE SIGNATURE

PRINT NAME / TITLE

TENANT / LESSEE SIGNATURE

PRINT NAME / TITLE