

INTERIM PAYMENT RECEIPT

Receipt No: _____

Date: _____

RECEIVED FROM

Name: _____

Address: _____

FOR PROJECT / ACCOUNT

Project Ref: _____

Description: _____

Installment: _____

PAYMENT SUMMARY DESCRIPTION	AMOUNT
Total Contract / Invoice Amount	
Total Previously Paid	
Current Payment Received	
Remaining Balance Outstanding	

METHOD OF PAYMENT

☐

Cash

☐

Check

☐

Bank Transfer

☐

Credit / Debit Card

☐

Other: _____

Received By (Authorized Signature)

Payer (Acknowledged Signature)