MONTHLY RETAINER AGREEMENT

Strategic Accounting Services

This Monthly Retainer Agreement (the "Agreement") is entered into and made effective as of ____________________ (the "Effective Date"), by and between:

Provider: __________________________________ with a principal place of business at __________________________________ (hereinafter referred to as the "Accountant"), and

Client: __________________________________ with a principal place of business at __________________________________ (hereinafter referred to as the "Client").

WHEREAS, Client desires to retain Accountant to perform strategic business accounting, financial advisory, and related consulting services; and

WHEREAS, Accountant agrees to perform such services under the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. SCOPE OF SERVICES

Accountant shall provide strategic accounting and advisory services to the Client, which may include, but are not limited to, the following:

1. Monthly financial statement preparation, review, and analysis.
2. Strategic cash flow management and forecasting.
3. Periodic business performance review and budget variance analysis.
4. Tax planning, compliance support, and liaison with external tax preparers.
5. On-demand strategic advisory consultations as agreed upon by the parties.

2. RETAINER FEE & PAYMENT TERMS

1. **Retainer Amount:** Client shall pay Accountant a non-refundable monthly retainer fee of $____________________ (the "Retainer Fee") for the services described in Section 1.
2. **Payment Schedule:** The Retainer Fee is due and payable in advance on the __________ day of each calendar month, commencing on ____________________.
3. **Additional Services:** Any services requested by Client that fall outside the defined scope of this Agreement shall be billed at an hourly rate of $__________ per hour, or subject to a separate written project agreement.
4. **Late Payment:** Payments not received within __________ days of the due date shall bear interest at a rate of __________ % per month, or the maximum rate permitted by law, whichever is lower.

3. TERM & TERMINATION

1. **Term:** This Agreement shall commence on the Effective Date and shall continue on a month-to-month basis.
2. **Termination:** Either party may terminate this Agreement at any time, with or without cause, by providing __________ days written notice to the other party.
3. **Payment upon Termination:** Upon termination, Client shall be responsible for payment of all services rendered and obligations incurred up to the effective date of termination.

4. CONFIDENTIALITY & PROPRIETARY RIGHTS

Accountant shall maintain the strict confidentiality of all proprietary and financial information provided by the Client. Accountant shall not disclose, share, or use any such confidential information for any purpose other than performing the services under this Agreement, except as required by law.

5. LIMITATION OF LIABILITY

Accountant shall perform all services in accordance with applicable professional standards. Accountant's total liability for any claims, losses, damages, or expenses arising out of or in connection with this Agreement shall be limited to the total amount of fees paid by Client to Accountant under this Agreement during the __________ months immediately preceding the event giving rise to the liability.

6. GOVERNING LAW

This Agreement shall be governed by, and construed in accordance with, the laws of the State of __________________, without regard to its conflict of law principles.

7. ENTIRE AGREEMENT

This Agreement constitutes the entire understanding between the parties concerning the subject matter hereof and supersedes all prior agreements, discussions, or understandings, whether written or oral.

IN WITNESS WHEREOF, the parties hereto have executed this Monthly Retainer Agreement as of the Effective Date written above.

CLIENT:	**ACCOUNTANT:**
______________________________	______________________________
Signature	Signature
______________________________	______________________________
Printed Name	Printed Name
______________________________	______________________________
Title	Title
______________________________	______________________________
Date	Date