

## PAYROLL ACCOUNT BALANCE STATEMENT

ACCOUNT HOLDER

COMPANY ADDRESS

ACCOUNT NUMBER

STATEMENT PERIOD

ROUTING NUMBER

### ACCOUNT SUMMARY

AMOUNT

Starting Balance

Total Deposits / Funding

Total Payroll Disbursements

Service Charges / Fees

Ending Balance

### RECENT PAYROLL TRANSACTIONS

DATE

DESCRIPTION / PAYEE REFERENCE

DEBIT (-)

CREDIT (+)

PREPARED BY (AUTHORIZED REPRESENTATIVE)

APPROVED BY (BANK OFFICER SIGNATURE)

