

PAY IN LIEU OF NOTICE (PILON)
PAYROLL STATEMENT

EMPLOYEE & NOTICE DETAILS			
Employee Name		Statement Date	
Employee ID		Pay Period	
Department		Termination Date	
Notice Period Required		Notice Period Paid (Weeks/Months)	

PILON CALCULATIONS & EARNINGS			
Description	Rate / Basis	Factor	Gross Amount
Basic Pay in Lieu of Notice			
Contractual Benefits in Lieu (Pension/Healthcare)			
Accrued Holiday Pay (to Termination Date)			
Other Statutory/Contractual Payments			
Total Gross PILON Earnings			

DEDUCTIONS	
Description	Amount
Income Tax/ PAYE	
National Insurance / Social Security Deductions	
Pension Contributions	
Other Deductions	
Total Deductions	

NET PILON PAY

Prepared By (Payroll Officer / HR Representative)
Date: _____

Approved By (Authorized Signatory)
Date: _____