

QUARTERLY IRA PAYROLL WITHHOLDING RECONCILIATION SHEET

Company Name: _____ **Quarter / Year:** _____
EIN: _____ **IRA Plan Type:** _____
Custodian Name: _____ **Pay Period Frequency:** _____

Employee Contribution Detail

Employee Name	Employee ID / SSN (Last 4)	Gross Wages	Employee Pre-Tax Contribution	Employee Roth Contribution	Employer Match Contribution	Total Contributed	Date Remitted
Total							

Quarterly Reconciliation Summary

Total Employee Contributions Withheld:	
Total Employer Match Contributions:	
Total Amount Remitted to Custodian:	
Variance (Under/Over Remittance):	

Prepared By: _____ **Approved By:** _____
Title: _____ **Title:** _____
Date: _____ **Date:** _____