REMOTE EMPLOYEE STATE TAX ALLOCATION

Payroll Ledger Document

Pay Period Begin: _____

Pay Period End: _____

Payment Date: _____

EMPLOYEE INFORMATION

Employee Name

Employee ID

Social Security No.

TAX RESIDENCY STATUS

Resident State (Home)

Work State (Primary)

Allocation Basis

EARNINGS CATEGORY	TOTAL GROSS EARNINGS	STATE A (RESIDENT) ALLOCATION			STATE B (NON-RESIDENT) ALLOCATION		
		STATE	ALLOC. %	ALLOCATED AMOUNT	STATE	ALLOC. %	ALLOCATED AMOUNT
Regular Wages							
Overtime Wages							
Bonuses / Commission							
Paid Time Off (PTO)							
Other Earnings							
Total Gross Allocated							

WITHHOLDING TAXES SUMMARY	TOTAL TAX LIABILITY	STATE A (RESIDENT) WITHHELD	STATE B (NON-RESIDENT) WITHHELD
State Income Tax (SIT)			
State Unemployment (SUI/SDI)			
Total State Tax Withheld			

PREPARED BY (PAYROLL ADMINISTRATOR)

Date: _____

APPROVED BY (FINANCE/AUTHORIZED SIGNATORY)

Date: _____