

RIDESHARE DRIVER VEHICLE RETURN PROTOCOL

Official Vehicle Turn-In and Inspection Record

1. GENERAL INFORMATION

Driver Name	-----	Return Date	-----
Driver ID / App ID	-----	Return Time	-----
Platform / Fleet Owner	-----	Receiver Name	-----

2. VEHICLE IDENTIFICATION

Vehicle Make/Model	-----	Year / Color	-----
License Plate No.	-----	VIN	-----
Mileage (Out)	-----	Mileage (In)	-----
Fuel / Battery Level (Out)	-----	Fuel / Battery Level (In)	-----

3. VEHICLE RETURN CHECKLIST

Done	Item / Task	Notes / Condition
<input type="checkbox"/>	Exterior washed & free of road grime	-----
<input type="checkbox"/>	Interior vacuumed & trash removed	-----
<input type="checkbox"/>	Personal items cleared from all compartments	-----
<input type="checkbox"/>	Rideshare decals / trade dress removed	-----
<input type="checkbox"/>	Phone mounts, chargers, and accessories returned	-----
<input type="checkbox"/>	Vehicle registration & insurance cards in glovebox	-----
<input type="checkbox"/>	Keys / Key fobs returned	-----
<input type="checkbox"/>	Spare tire, jack, and emergency kit present	-----

4. DAMAGE AND EXCEPTION REPORT

Detail any new scratches, dents, mechanical warnings, or maintenance requirements:

5. SIGN-OFF AND ACKNOWLEDGMENT

By signing below, both parties acknowledge the accurate return of the vehicle listed above in the described condition. The driver understands that any outstanding cleaning fees, missing equipment, or unreported damage found within 48 hours may be subject to recovery fees according to the lease/platform agreement.

Driver Signature

Date:

Receiver/Inspector Signature

Date: