

PAYROLL EXPENSE TAX RETURN

Simplified Annual / Quarterly Return

EMPLOYER INFORMATION

LEGAL BUSINESS NAME

TRADE NAME (DBA)

MAILING ADDRESS

FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN)

STATE TAX ACCOUNT NUMBER

TAX YEAR

TAX PERIOD (E.G., Q1)

TAX COMPUTATION TABLE

Tax Calculation Steps	Amount (\$)
1. Total Gross Payroll Expense for the Period	
2. Less: Payroll Expense Exemptions / Deductions	
3. Taxable Payroll Expense (Subtract Line 2 from Line 1)	
4. Tax Rate (%)	
5. Gross Tax Due (Multiply Line 3 by Line 4)	
6. Less: Tax Credits / Prepayments	
7. Interest and Penalties (If applicable)	
8. Total Amount Due / (Refund Amount)	

DECLARATION AND SIGNATURE

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete.

Authorized Signature

Title

Date

Filing Instructions: Please complete all relevant fields. Ensure the total amount due is enclosed with this return document. Keep a copy of this return for your records.