

SOFTWARE APPLICATION UPGRADE BUDGET

Project Name:
Date Prepared:
Software & Version:
Project Manager:
Department:
Target Completion Date:

TOTAL BUDGET				
TOTAL ESTIMATED COST				
TOTAL ACTUAL COST				
OVERALL VARIANCE				

1. Licensing & Subscriptions

Expense Item Description	Estimated Cost	Actual Cost	Variance	Notes
Subtotal				

2. Infrastructure, Hosting & Hardware

Expense Item Description	Estimated Cost	Actual Cost	Variance	Notes
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Expense Item Description	Estimated Cost	Actual Cost	Variance	Notes
Subtotal				

3. Professional Services & Implementation

Expense Item Description	Estimated Cost	Actual Cost	Variance	Notes
Subtotal				

4. Training, Support & Documentation

Expense Item Description	Estimated Cost	Actual Cost	Variance	Notes
Subtotal				

5. Contingency & Other Fees

Expense Item Description	Estimated Cost	Actual Cost	Variance	Notes
Subtotal				

Budget Summary Totals

Consolidated
Project Totals

Estimated Cost
Total

Actual Cost Total

Cumulative
Variance

Comments

Grand Total