

SOFTWARE CUSTOMIZATION PROJECT EXPENSE TRACKER

PROJECT NAME

PROJECT CODE

PROJECT MANAGER

START DATE

TARGET DELIVERY DATE

CLIENT NAME

TOTAL ALLOCATED BUDGET

TOTAL ACTUAL EXPENSES

REMAINING BALANCE

CONTINGENCY USED

DATE	CATEGORY	DESCRIPTION / ITEM	ESTIMATED COST	ACTUAL COST	VARIANCE	STATUS
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Totals:						

COMMENTS / NOTES

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PREPARED BY (PROJECT MANAGER)

APPROVED BY (SPONSOR/FINANCE)