

SOLE TRADER MILEAGE CLAIM FORM

BUSINESS & PERSONAL DETAILS

BUSINESS NAME

SOLE TRADER NAME

TAX YEAR / PERIOD

EMAIL / PHONE

VEHICLE DETAILS

VEHICLE MAKE & MODEL

REGISTRATION NUMBER

ENGINE SIZE (CC) / FUEL TYPE

MILEAGE LOG

Date	Journey Start & Destination	Business Purpose / Details	Odometer Start	Odometer End	Business Miles

CLAIM SUMMARY

TOTAL BUSINESS MILES

MILEAGE RATE (PER MILE)

TOTAL CLAIM AMOUNT

Declaration: I certify that the business journeys detailed above were solely and necessarily incurred on business activities as a self-employed individual. I confirm that the vehicle details provided are correct, and that the mileage claimed corresponds to actual travel undertaken.

Sole Trader Signature

Date