

SOLE TRADER TAX DECLARATION

Tax Year: 20____ - 20____

1. SOLE TRADER DETAILS

Full Name:

Business / Trading Name:

Tax Reference Number / TIN:

Business Address:

Email Address:

Phone Number:

2. GROSS BUSINESS INCOME

Income Source Description	Amount
Gross Sales / Professional Fees / Receipts	
Other Business Income	
Total Gross Income (A)	

3. ALLOWABLE BUSINESS EXPENSES

Expense Category	Amount
Cost of Goods Sold (Materials/Stock)	
Rent and Utilities (Business Premises)	
Vehicle, Travel, and Transport Expenses	
Office Expenses (Stationery, Phone, Internet)	
Advertising, Marketing, and Promotion	
Insurance, Professional Fees, and Subscriptions	
Other Allowable Business Expenses	
Total Business Expenses (B)	

4. NET PROFIT / LOSS CALCULATION

Net Taxable Business Income (A minus B)	
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5. SOLE TRADER DECLARATION

I hereby declare that the information provided in this Tax Declaration template is true, correct, and complete to the best of my knowledge and belief. I confirm that all income generated from my activities as a sole trader has been declared herein, and only

legitimate business-related expenses have been claimed as deductions. I understand that providing false or misleading information may result in penalties or legal action.

SIGNATURE OF SOLE TRADER

DATE (DD/MM/YYYY)