

WEEKLY CASH FLOW PROJECTION STATEMENT

Company Name:
Forecast Period:
Prepared By:
Date Prepared:

Cash Flow Item	Week 1	Week 2	Week 3	Week 4	Week 5
Beginning Cash Balance					
Cash Receipts (Inflows)					
Cash Sales					
Collections from Accounts Receivable					
Loans / Capital Injections					
Other Receipts					
Total Cash Receipts					
Cash Paid Out (Outflows)					
Inventory / Raw Materials					
Payroll & Benefits					
Rent / Mortgage					
Utilities & Internet					
Marketing & Advertising					
Insurance					
Tax Payments					
Loan & Interest Payments					
Other Operating Expenses					
Total Cash Paid Out					
Net Cash Flow (Receipts minus Paid Out)					
Ending Cash Balance					

Prepared By (Signature)

Approved By (Signature)