ACCOUNTING PERIOD CLOSE LEDGER DOCUMENT

GENERAL LEDGER CLOSING ENTRIES

ENTITY NAME: _____ **CLOSING DATE:** _____

FISCAL PERIOD: _____ **JOURNAL REF:** _____

DATE	ACCOUNT NO.	ACCOUNT DESCRIPTION & EXPLANATION	DEBIT	CREDIT
		TOTAL		

PREPARED BY (SIGNATURE / DATE) **REVIEWED BY (SIGNATURE / DATE)** **APPROVED BY (SIGNATURE / DATE)**