

INVOICE

Invoice No: Date:
Due Date:

CLIENT INFO

Client Name

Company

Address

Email/Phone

PROJECT REFERENCE

Project Name

Project Phase

Location

Contract Ref

SERVICE/ PHASEDESCRIPTION	TYPE	RATE/ HR	HOURS/ QTY	TOTAL AMOUNT
---------------------------	------	----------	---------------	--------------

Subtotal
Tax / VAT (%)
Total Due

PAYMENT TERMS & METHODS

Bank Name: Account Name: IBAN/ Account No: Swift/BIC

Prepared By

Client Approval