

COMMERCIAL PROJECT DRAW REQUEST

PROJECT:

DRAW REQUEST NO:

LOCATION:

DATE:

JOB NUMBER:

PERIOD TO:

TO (OWNER)

COMPANY:

ADDRESS:

CITY/ST/ZIP:

FROM (CONTRACTOR)

COMPANY:

ADDRESS:

CITY/ST/ZIP:

CONTRACTOR'S APPLICATION FOR PAYMENT SUMMARY

1. Original Contract Sum	
2. Net Change by Change Orders	
3. Contract Sum to Date (Line 1 ± 2)	
4. Total Completed & Stored to Date	
5. Retainage (_____% of Completed Work)	
6. Total Earned Less Retainage (Line 4 less Line 5)	
7. Less Previous Certificates for Payment (Previous Draws)	
8. Current Payment Due (Line 6 less Line 7)	
9. Balance to Finish, Including Retainage (Line 3 less Line 6)	

SCHEDULE OF VALUES / DRAW BREAKDOWN

ITEM	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED (PREV)	WORK COMPLETED (THIS PERIOD)	MATERIALS STORED	TOTAL COMPLETED & STORED

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TOTALS						

CONTRACTOR SIGNATURE

DATE

ARCHITECT / INSPECTOR / OWNER REPRESENTATIVE

DATE

NOTARY PUBLIC CERTIFICATE

State of: _____

Subscribed and sworn before me this _____ day of

_____, 20

County of: _____

Notary Public Signature: _____