

COMPANY PAYROLL ACCOUNT AUDIT STATEMENT

Payroll Verification and Reconciliation Document

Company Name:

Audit Period:

Bank Name:

Audit Date:

Account Number:

Lead Auditor:

Category	Payroll Register	Bank Statement	Variance	Status
Gross Payroll				
Federal Tax Withholdings				
State/Local Tax Withholdings				
Employer Contributions				
Voluntary Deductions				
Net Pay Disbursed				
Total Account Activity				

Audit Notes and Identified Discrepancies

Prepared By (Signature)
Date: _____

Reviewed By (Signature)
Date: _____

Authorized Signatory (Signature)
Date: _____