STRATEGIC BUSINESS ACCOUNTING RETAINER AGREEMENT

This Strategic Business Accounting Retainer Agreement (the "Agreement") is entered into and made effective as of ______________________, by and between:

Client: ____, with a principal place of business at ____ (hereinafter referred to as the "Client"),

and

Provider: ____, with a principal place of business at ____ (hereinafter referred to as the "Provider").

1. ENGAGEMENT AND SCOPE OF SERVICES

The Client hereby engages the Provider, and the Provider agrees to be engaged, to render strategic business accounting and financial advisory services. The scope of services shall include, but is not limited to, the following ongoing professional activities:

1. Strategic financial planning, forecasting, and corporate budget analysis.
2. Regular monitoring, interpretation, and presentation of key financial performance metrics.
3. Tax planning, compliance advisory, and coordination with external tax preparers.
4. Oversight of internal bookkeeping procedures and general ledger maintenance.
5. Periodic financial reporting, including balance sheets, income statements, and cash flow analysis.
6. Other advisory services mutually agreed upon in writing by both parties.

2. RETAINER FEE AND PAYMENT TERMS

In consideration for the services outlined in Section 1, the Client agrees to pay the Provider a recurring retainer fee under the following terms:

1. **Retainer Amount:** The Client shall pay a monthly retainer fee of $____________.
2. **Payment Schedule:** The retainer fee is due in advance on or before the ______ day of each calendar month.
3. **Additional Hours:** If the services required in any given month exceed ______ hours, the Provider shall bill the Client for additional hours at an hourly rate of $____________ per hour. No additional hours shall be billed without prior written authorization from the Client.
4. **Late Payments:** Payments overdue by more than ______ days shall accrue interest at a rate of ______% per month, or the maximum rate permitted by law, whichever is lower.

3. TERM AND TERMINATION

This Agreement shall commence on ______________________ and shall continue on a month-to-month basis until terminated under the following provisions:

1. Either party may terminate this Agreement without cause by providing at least ______ days written notice to the other party.
2. Either party may terminate this Agreement immediately for cause if the other party breaches any material term of this Agreement and fails to cure such breach within ______ days of receiving written notice of the breach.
3. Upon termination, the Provider shall render a final invoice for any unpaid services performed up to the date of termination, and the Client shall pay such invoice within ______ days of receipt.

4. CLIENT COOPERATION AND ACCESS

The Client agrees to provide the Provider with timely, accurate, and complete access to all necessary financial records, bank statements, transaction portals, and other documentation required for the performance of the services. The Provider shall not be held liable for any errors, omissions, or penalties resulting from inaccurate, incomplete, or delayed information provided by the Client.

5. CONFIDENTIALITY

The Provider acknowledges that during the term of this Agreement, they will have access to proprietary and confidential financial and business information belonging to the Client. The Provider agrees to maintain the strict confidentiality of all such information and shall not disclose, disseminate, or use it for any purpose other than the execution of services under this Agreement, except as required by law.

6. LIMITATION OF LIABILITY

In no event shall the Provider be liable for any consequential, indirect, incidental, special, or punitive damages arising out of or in connection with the services provided. The Provider's total liability for any claims arising under this Agreement shall not exceed the total amount of retainer fees paid by the Client to the Provider during the ______ months preceding the event giving rise to the liability.

7. GOVERNING LAW AND DISPUTE RESOLUTION

This Agreement shall be governed by and construed in accordance with the laws of the State of ______________________, without regard to its conflict of law principles. Any disputes arising out of or relating to this Agreement shall be resolved through good-faith negotiations, and if unresolved, shall be submitted to mediation or binding arbitration in ______________________.

8. ENTIRE AGREEMENT

This Agreement constitutes the entire understanding between the parties regarding the subject matter hereof and supersedes all prior agreements, representations, or understandings, whether written or oral. Any amendments to this Agreement must be made in writing and signed by authorized representatives of both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Strategic Business Accounting Retainer Agreement as of the date first written above.

CLIENT:	PROVIDER:
______________________________	______________________________
AUTHORIZED SIGNATURE	**AUTHORIZED SIGNATURE**
______________________________	______________________________
PRINTED NAME	**PRINTED NAME**
______________________________	______________________________
TITLE	**TITLE**
______________________________	______________________________
DATE	**DATE**