

CORPORATE TAX REPRESENTATION AGREEMENT

This Corporate Tax Representation Agreement (the "Agreement") is entered into as of this _____ day of _____, 20____, by and between:

CLIENT:

Company Name: _____

Jurisdiction of Incorporation: _____

Principal Place of Business: _____

Represented by: _____ (Title: _____)

AND

TAX REPRESENTATIVE:

Firm Name: _____

Principal Place of Business: _____

Represented by: _____ (Title: _____)

The Client and the Tax Representative may collectively be referred to as the "Parties" or individually as a "Party."

1. ENGAGEMENT AND SCOPE OF SERVICES

The Client hereby retains the Tax Representative, and the Tax Representative agrees to provide corporate tax representation and consulting services to the Client. The scope of services shall encompass the following:

1. Preparation and filing of local, state, and federal corporate income tax returns for the fiscal year(s): _____.
2. Representation before tax authorities, including the _____, in connection with audits, inquiries, or administrative appeals.
3. Ongoing corporate tax planning and advisory services as mutually agreed upon in writing.
4. Review of financial statements and trial balances for tax adjustment purposes.

2. CLIENT RESPONSIBILITIES

The Client shall provide the Tax Representative with all necessary, accurate, and complete financial records, receipts, statements, and any other relevant information required to perform the services in a timely manner. The Tax Representative is not responsible for tax liabilities, interest, or penalties resulting from inaccurate, incomplete, or late information provided by the Client.

3. FEES AND PAYMENT TERMS

For the services rendered under this Agreement, the Client agrees to pay the Tax Representative as follows:

1. **Retainer:** A non-refundable retainer of \$ _____ due upon execution of this Agreement.
2. **Service Fees:** Calculated at a rate of \$ _____ per _____ / Flat fee of \$ _____ per _____.
3. **Invoicing:** Invoices shall be issued _____ and are payable within _____ days of receipt.

4. TERM AND TERMINATION

This Agreement shall commence on the Effective Date and shall continue until the completion of the tax filing and representation services for the specified tax periods, unless terminated earlier by either Party upon _____ days written notice to the other

Party. Upon termination, the Client shall pay for all services rendered up to the date of termination.

5. CONFIDENTIALITY

The Tax Representative agrees to maintain the strict confidentiality of all proprietary, financial, and personal information provided by the Client. No disclosure of such information shall be made to third parties without the prior written consent of the Client, except as required by law or professional standards.

6. GOVERNING LAW AND JURISDICTION

This Agreement shall be governed by, and construed in accordance with, the laws of the State/Country of _____. Any legal actions or proceedings arising under this Agreement shall be brought exclusively in the courts of _____.

7. ENTIRE AGREEMENT

This Agreement constitutes the entire understanding between the Parties concerning the subject matter hereof and supersedes all prior agreements, negotiations, and discussions, whether oral or written.

IN WITNESS WHEREOF, the Parties hereto have executed this Corporate Tax Representation Agreement as of the date first written above.

CLIENT:

By: _____
Title: _____
Date: _____

TAX REPRESENTATIVE:

By: _____
Title: _____
Date: _____