

COURT ORDERED WAGE DEDUCTION WORKSHEET

Payroll Withholding & Garnishment Calculator

Employee Name:

Employee ID:

Pay Period Start:

Pay Period End:

Case / Order Number:

Filing Court / Agency:

Pay Date:

Pay Frequency:

STEP 1: GROSS EARNINGS

Description of Income	Amount (\$)
Regular Wages / Salary	
Overtime Pay	
Bonuses, Commissions, or Other Earnings	
Total Gross Earnings (Line A)	

STEP 2: LEGALLY REQUIRED DEDUCTIONS

Taxes & Mandated Deductions	Amount (\$)
Federal Income Tax	
Social Security Tax (FICA)	
Medicare Tax	
State Income Tax	
Local / City Income Tax	
State Disability / Unemployment Insurance	
Statutory Employee Retirement Contributions (if required by law)	
Total Required Deductions (Line B)	

STEP 3: DISPOSABLE EARNINGS

Disposable Earnings (Line A minus Line B)	
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Note: Voluntary deductions (e.g., health insurance, 401k, union dues) are not deducted to calculate disposable earnings.

STEP 4: GARNISHMENT CALCULATION & LIMITS

Calculation Parameter	Amount (\$)
Maximum Allowed Percentage under Order / Law (e.g., 25%, 50%, 60%)	
Applicable Exempt Amount (e.g., 30x Federal Minimum Wage per week)	
Calculated Maximum Allowed Withholding	
Amount Ordered by Court / Agency	
Actual Amount to Withhold (lesser of calculated max or ordered amount)	

Prepared By (Signature):

Title:

Date:
