



## SHIPMENT DELIVERY RECEIPT

Date: \_\_\_\_\_  
Receipt No: \_\_\_\_\_  
Tracking No: \_\_\_\_\_  
Order No: \_\_\_\_\_

### SENDER DETAILS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### RECIPIENT DETAILS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ITEM NO	DESCRIPTION / SKU	QTY	UNIT PRICE	TOTAL

### PAYMENT & DELIVERY NOTES

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Subtotal: \_\_\_\_\_  
Shipping & Handling: \_\_\_\_\_  
Tax / VAT: \_\_\_\_\_

**Grand Total:** \_\_\_\_\_  
\_\_\_\_\_

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**COURIER SIGNATURE**

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Date / Time

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**RECIPIENT SIGNATURE**

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Date / Time

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Thank you for your business.