

Escrow Account Reconciliation Report

Escrow Agent: _____	Reconciliation Date: _____
Bank Name: _____	Account Number: _____
Statement Period: _____	Prepared By: _____

PART I: BANK STATEMENT BALANCE

Ending Balance per Bank Statement	
Add: Deposits in Transit (Schedule A)	
Less: Outstanding Checks (Schedule B)	
Other Adjustments (Identify):	
Adjusted Bank Balance	

PART II: ESCROW LEDGER BALANCE (BOOK BALANCE)

Ending Balance per General Ledger	
Add: Receipts/Deposits not Credited	
Less: Disbursements not Debited	
Other Adjustments (Identify):	
Adjusted Book Balance	

PART III: INDIVIDUAL ESCROW LIABILITY (TRIAL BALANCE)

Total of Individual Escrow Ledger Balances (Schedule C)	
Adjustments (Identify):	
Adjusted Escrow Liability Balance	

PART IV: RECONCILIATION SUMMARY

Adjusted Bank Balance (Part I)	
Adjusted Book Balance (Part II)	
Adjusted Escrow Liability Balance (Part III)	
Difference (Must be zero)	

Prepared By (Signature)

Date:

Reviewed & Approved By (Signature)

Date:

