SPONSORSHIP INVOICE / RECEIPT

Document No:

Date:

Tax ID / EIN:

SPONSOR INFORMATION

Company Name:

Contact Person:

Address:

Email:

Phone:

EVENT DETAILS

Event Name:

Event Date(s):

Venue:

Sponsorship Level:

SPONSORSHIP DESCRIPTION / PACKAGE TIER	QTY	AMOUNT

Payment Status & Method

☐ Check ☐ Credit Card ☐ Bank Transfer ☐ Cash

Transaction / Check #:

Payment Date:

Subtotal:	
Discount:	
Total Paid:	

Authorized Representative (Sponsor)

Authorized Representative (Organizer)

Thank you for your valuable corporate sponsorship and support.