FEDERAL UNEMPLOYMENT TAX ACT (FUTA) DECLARATION

Annual Federal Unemployment (FUTA) Tax Return Template

Tax Year

EMPLOYER IDENTIFICATION NUMBER (EIN)

TRADE NAME (IF ANY)

NAME (SOLE PROPRIETOR, PARTNERSHIP, OR CORPORATION)

ADDRESS (NUMBER, STREET, AND ROOM OR SUITE NUMBER)

CITY, TOWN, OR POST OFFICE

STATE

ZIP CODE

TYPE OF RETURN (CHECK ALL THAT APPLY)

- ☐ Amended
- ☐ Successor Employer
- ☐ No Payments to Employees
- ☐ Final Return / Business Closed

PART 1: TELL US ABOUT YOUR RETURN

1a	State abbreviation where you had to pay unemployment tax	
1b	If you had to pay state unemployment tax in more than one state (multi-state employer)	☐

PART 2: DETERMINE YOUR FUTA TAXABLE WAGES

NO.	DESCRIPTION	AMOUNT
3	Total payments to all employees	
4	Payments exempt from FUTA tax (fringe benefits, retirement, life insurance)	
5	Total of payments made to each employee in excess of $7,000	
6	Subtotal (Add lines 4 and 5)	
7	Total taxable FUTA wages (Subtract line 6 from line 3)	
8	FUTA tax before adjustments (Multiply line 7 by 0.006)	

PART 3: FUTA TAX LIABILITY BY QUARTER

QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4

QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
		Total FUTA Tax Liability for the Year:	

Declaration: Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete.

SIGNATURE OF AUTHORIZED REPRESENTATIVE

TITLE

DATE